

The First Congregational Church in Bristol

281 High Street

Bristol, R.I. 02809

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The First Congregational Church of Bristol, UCC, is one of the oldest churches in Rhode Island and among the oldest in the nation. It is a charming old stone building with a lawn/ garden area that is be ideal for photographs. In addition to our beautiful sanctuary, we have an adjoining hall with a kitchen.

First Congregational Church is a member of the United Church of Christ. You may know the United Church of Christ from our “God is Still Speaking...” ads on TV. We are a progressive, mainline Protestant congregation that seeks to be diverse and inclusive.

If you think you may be interested in using our facilities for your wedding, please contact the church office at the phone number above. If you are leaving a message, please leave the name of the bride and groom, the date and time of the wedding, and your phone number(s) for future contact.

WEDDING AT FIRST CONGREGATIONAL CHURCH

When holding a wedding in the First Congregational Church, there are different facilities available for use. Listed below are the various options and their associated fees.

GENERAL GUIDELINES

- 1) The church **will not** provide programs/bulletins or secretarial support for any wedding service.
- 2) The church will provide candles and candelabra as required.
- 3) All decorations such as floral arrangements and/or bridal aisle runners are to be removed after the service.
- 4) The use of rice is prohibited on the church property.
- 5) When conferring with the minister regarding your wedding plans, you will be required to fill out the attached wedding service information/application form.
- 6) The availability of the selected facilities for your wedding date will be verified with the office administrator.
- 7) The availability of the church organist will be checked by the office administrator, who will get back to you if he/she is not available.
- 8) **Fees for the sanctuary and/or DeWolf room listed below must be paid to the office administrator by check within two weeks of application submission or the reservation will be cancelled.**
- 9) **Fees for the minister, organist, wedding coordinator and the custodian must be paid at the time of the rehearsal.**
- 10) **The fee for ministerial services is to be handled directly with the minister.**
- 11) Modification of applicable fees is at the minister's discretion.

SCHEDULE OF FEES

	<u>Non-Member</u>	<u>Member</u>
I. Use of Sanctuary (including rehearsal)	\$1,000.00	no charge
Custodian Fee	\$75.00	\$75.00
II. Church Organist	\$300.00	\$300.00

Note: If special music, vocal or otherwise, requires the support of our organist, the fee should be higher, If an organist is used from outside FCC, a fee of \$200.00 must be paid to our organist to satisfy Organ Guild (Union) requirements. If the church organist is not available to perform the service, then the applying party must arrange for an organist themselves. The Church can provide a list of substitute organists if requested.

III. Wedding Coordinator	\$75.00	\$75.00
IV. DeWolf Room:	\$500.00	no charge
Custodian Fee	\$75.00	\$75.00

Ministers will determine and discuss all applicable fees above with the wedding party.

**WEDDING SERVICE
INFORMATION/APPLICATION FORM**

Bride: _____

D.O.B. _____ Phone: _____

Address: _____

E-mail address, Bride: _____

Groom: _____

D.O.B. _____ Phone: _____

Address: _____

E-mail address, Groom _____

Church Affiliation, Bride: _____

Groom: _____

Date of Wedding _____

Hour: _____

Date of Rehearsal _____

Hour _____

Maid or Matron
of Honor _____

Relationship _____

Best Man _____

Relationship _____

Number of Bridesmaids _____

Groomsmen _____

Flower Girl _____

Ring Bearer _____

Number of Invited Guests _____

Florist _____

Photographer _____

Limo Service _____

Reception Location _____

Address: _____

Date _____ Hour _____

1. All fees must be paid per the fee schedule. (See page 2)
2. The wedding license must be given to the minister at the rehearsal.
3. The organist of First Congregational Church will be the organist unless he/she is unavailable. A list of other qualified organists will be provided if he/she is unavailable.
4. No alcoholic beverage will be allowed in the building or grounds of the Church at any time.

Signed: _____

Date: _____